

3 WAYS TO BOOK

Please complete one registration form for each delegate

1. Book online: www.TransportXtra.com/shop/events
2. Fax the completed booking form to: +44(0)20 7091 7966
3. Post the booking form with payment to:

**Landor LINKS Ltd, Apollo House,
359 Kennington Lane, London SE11 5QY
PLEASE COMPLETE CLEARLY IN BLOCK CAPITALS**

PERSONAL DETAILS

Title (Mr/Mrs/Dr/Other – Please specify) _____

Name _____

Position _____

Department _____

Organisation _____

Address _____

Postcode _____

Tel _____ Fax _____

Email _____

Special or dietary requirements/access needs _____

Please debit my Visa/Mastercard/American Express/Eurocard/Delta card

Card No. _____

Start date ___ / ___ / ___ Expiry date ___ / ___ / ___

Security code _____

Cardholders name _____

Signature _____ Date _____

Cardholders address (if different from personal details) _____

Postcode _____

Please invoice quoting order reference number: _____

PRICE INFORMATION

The fee is inclusive of papers, refreshments and lunch

First delegate **£275 + VAT**

Each additional delegate **£195 + VAT**

PAYMENT DETAILS

All fees are payable in advance of the event. Delegates may be refused admission if payment is not received prior to the event. Delegates who have not paid will be required to provide credit card details or supply a company cheque at registration. If you are registering within seven days of the event you **MUST** provide credit card details to enable us to process your booking. Payment can be made by cheque, credit card or BACS transfer. Cheques should be made payable to Landor LINKS Ltd.

Payment terms are strictly 7 days.

I enclose cheque no. _____ for £ _____

(NB cheques must be made payable to Local Transport Today Ltd)

ADMINISTRATIVE DETAILS

Landor LINKS Ltd, Apollo House, 359 Kennington Lane, London SE11 5QY Tel: +44 (0)20 7091 7865

Fax: +44 (0)20 7091 7966

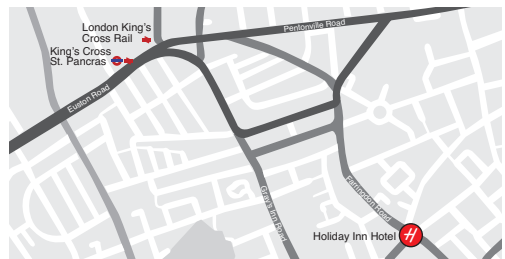
Email: conferences@landor.co.uk

For accounts queries please call 0845 270 7866

DATE AND VENUE

Wednesday 22 February 2012

Holiday Inn, London King's Cross



CONFIRMATION

You will receive a receipted VAT invoice and joining instructions which includes a map, directions and travel information. If your booking has not been acknowledged seven days prior to the event please contact us to confirm your booking has been received on 0845 270 7865.

CANCELLATION

If for any reason you are unable to attend, cancellations received in writing by 08.02.12 will receive a refund less an administrative charge of £100 + VAT. There will be no refunds for cancellations made after this date. Substitutions can be made at any time at no further cost.

DATA PROTECTION ACT

The data you provide will be held on a database in accordance with the Data Protection Act (1998). Your details may be passed to other companies who wish to contact you for marketing and communication purposes. If you do not wish your information to be passed on, please write to the Database Manager at Landor LINKS Ltd at the above address.